

Community Curator (maternity cover) – Wiltshire Museum

£17,000 per annum for 21 hours per week.

Fixed contract to 30 September 2024

Closing date: 9 am on 11 September 2023

Wiltshire Museum is looking for an enthusiastic Community Curator to support community engagement with underserved audiences, in Devizes and north Wiltshire.

This role is funded through Wessex Museums – a thriving partnership of museums across Dorset and Wiltshire: Dorset Museum, Lydiard House Museum, Poole Museum, STEAM – the Museum of the Great Western Railway, Swindon Museum & Art Gallery, The Salisbury Museum and Wiltshire Museum.

Wessex Museums is an Arts Council England funded National Portfolio Organisation (NPO) and much of the work of our partnership programme centres on engaging with underserved communities in our localities. Our mission is to support museums to connect, inspire and add value to peoples' lives. The post holder will contribute to cross partnership strategies and initiatives.

Key priorities during the period of maternity leave cover will be the delivery of the Community Engagement Workplan, including:

- Under-5's activity programme (Curious Kids)
- The Spurgeons Children's Centres Programme (Sure Start)
- Community engagement alongside our exhibition programme, including *Lest We Forget* and *Eric Walrond: a Caribbean writer in Wiltshire*

The role requires excellent communication and organisation skills, a commitment to equality, diversity and inclusion, and demonstrable experience of delivering community engagement to a wide range of audiences.

This is a temporary post for the duration of the current post-holder's maternity leave.

Documents:

- [Job description and person specification](#) (note: this is the job description for the permanent role.)
- [Background information and organisational chart](#)

Target interview date: Wednesday 20 September 2023.

Target start date: week of 1 November 2023.

For an informal chat about the role, please contact: david.dawson@wiltshiremuseum.org.uk.

Additional information

Standard hours usually between 9 am – 5 pm or 9:30 am-5.30 pm, Monday to Friday. 1 hour lunch break. (Wiltshire Museum is open to the public 10 am to 5 pm Monday to Saturday and 11 am to 3 pm on Sundays and bank holidays)

Occasional evening and weekend work will be required.

Preferably, the role will be split between home-based and Wiltshire Museum, Devizes. Using Microsoft Teams, OneDrive and SharePoint for daily communication.

Holidays: 17 days including bank holidays. (The holiday year runs from 1 April to 31 March – a pro-rata amount of leave is calculated in the years of joining and leaving)

The Museum has an onsite car park for staff and volunteer use. The Museum offices are located at the top of historic buildings. There is a platform lift to the floor below the offices.

Reasonable adjustments can be discussed following a job offer.

Please note that offers are subject to DBS clearance if appropriate for the role.

To apply

Please download and complete the following:

- [Application form](#)
- [Equal opportunities form](#)

Please email hello@wiltshiremuseum.org.uk if you would like any information provided in a different format.

Please send the completed application form and equal opportunities form to:

karen.jones@wiltshiremuseum.org.uk

Wiltshire Museum is an equal opportunities employer. Applications are welcome from candidates regardless of their background.

Wiltshire Museum

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www.wiltshiremuseum.org.uk

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