

	Question	Answer	Date
1	Are you seeking a creative response to the brief at this stage? i.e. designs, visuals, moodboards, etc.	This is not a requirement in the tender process. However, you may wish to showcase your approach in this way.	01/11/2023
2	Do you currently have an architect, activity planner and business planner in place (if so who) or are these yet to be appointed?	We currently have architects in place (Purcell). Activity planning and business planning consultants are still to be appointed. We did, however, undertake work in these areas during the development of our application to the NLHF which will be made available to the successful team.	01/11/2023
3	Are you open to consultants proposing a design and build solution to the project requirements, i.e. delivering the fit-out and implementation of the interpretation themselves? Would this workscope be subject to a separate procurement process and would the appointed designer be eligible to take part?	The Development Phase will include a tender for exhibition construction and installation, which will be a separate procurement following NLHF procedures. The appointed designer would be eligible to take part in this procurement.	01/11/2023
4	We note that there is an outline concept design study that was undertaken for the funding bid, could you share this as it will help us to understand where the project team has got to with their thinking?	Plans have been altered since the outline concept design was developed. These were commissioned to support the Stage 1 application to the Heritage Fund, particularly to provide outline costings. It will be made available to the successful team.	01/11/2023
5	Please clarify how many meetings we should allow for attending in Devizes during the RIBA 3 Stage?	We are very used to online meetings to reduce carbon impact and use time most effectively. We anticipate that there may need to be between 3 and 5 meetings, but this will depend on circumstances.	02/11/2023
6	Are you able to clarify how you would like to see the award criteria (Item 6 of the Interpretation-and-Exhibition-consultant-brief) responded to within the submission questions (item 7)?	You may wish to use the Award Criteria as sub-headings within a section of your proposal.	02/11/2023
7	Please clarify how you would like bidders to respond to 'Candidates who do not explore all elements of the key competencies and consultant's outputs will not be considered for the role' (item 7).	This would be for us to assess. We will want to be sure that the consultants have the expertise (outlined in section 5) to undertake the project and that the deliverables are clearly established.	02/11/2023
8	Is there an agenda for the pre-tender site visits? Are these considered essential at this stage?	There is no set agenda at this stage. We are allowing up to 1 hour and 30 mins. A visit is likely to begin with a tour of the existing displays, followed by a 'hard hat' tour of the Assize Court building. These are not essential.	02/11/2023
9	Are there any preferred page limits for our tender responses?	We expect a balance between 'brochureware' and a specific response to our requirements, and it is helpful if this is clear. There are no specified requirements, but around 10-15 pages may be appropriate.	02/11/2023
10	We understand that there is a maximum price of £35,000 for the Development Phase, which is unusually low for this important stage of a project of this size and scope. We note that there is a 60%/40% quality/price split in the scores. Will this score be applied to the price as a whole i.e. combined Development and Delivery Phase price or to each stage separately?	The budget for the Development Phase was contained in our application to NLHF and we will consider the responses to the tender. We will be assessing quality / price across the whole of the project.	02/11/2023